



Dear Campers and Parents,

Welcome to Camp Miniwanca 2009! We have been busy planning fun, quality programs, hiring talented staff, and fine-tuning the Four Trails adventure trips. With so many great plans in place, we are looking forward to the best summer yet!

A key part of the preparation for summer is our review of **Camper Information Forms, which consists of two parts: Paper Forms (enclosed) and Online Forms.** We have included a checklist to help you with this process. This year we have simplified this process by providing most of the forms in a **new online format.** We have enclosed instructions to help you through the Online Camper Forms Process. Please contact us if you experience any problems with the online forms. If you prefer to complete these forms by hand instead, simply contact Colleen Cronin at (231) 861-2262 ext. 1103 or at colleen.cronin@ayf.com and copies will be mailed to you. Please complete and submit these forms as soon as possible, and no later than **April 15, 2009.**

Enclosed in this packet are the **Health History, Health Memorandum, and Letter to Leader forms.** These forms must be completed by hand and signed before you submit them. In an effort to simplify the process for our families, we have created a shorter Health Memorandum Form that must be signed by a physician but does not require an additional physical examination if the camper has already received one within 24 months of the camp session. This form takes the place of the old Physical Exam, but it must be completed for every camper, every year. Again, please return the completed forms as soon as possible, and no later than **April 15, 2009.**

It is essential that our staff members, especially the Health Officers and Cabin Leaders, review the information on the forms prior to Opening Day. This allows them to prepare for your camper's arrival, creating a smooth transition into the camp community. In addition, having all of your forms returned by this date will make the Opening Day Registration process faster for everyone! Thank you in advance for your work on the forms.

If you have any questions, call us at (231) 861-2262. We can't wait to see you at camp!

Sincerely,

Liz Marshall
Girls Camp Director

Luke Petsch
Boys Camp Director

Narelle Couper
Four Trails Program Manager

MINIWANCA 2009

Camper Information Forms Checklist

Thank you for taking the time to complete and submit all forms by **April 15, 2009**.

We recognize there are quite a few forms, and promise that all are very important in helping us provide the best camp experience for your child!

Printed Forms Enclosed in Packet (return to Miniwanca by mail)	Completed
Health History Form Completed and signed by Parent/Guardian	
Health Memorandum Form Completed and signed by Physician, this form replaces last year's Physical Exam Form and verifies that the camper has had a physical within the last 24 months, must be submitted each year for the camper	
Copy of Insurance Card Please include a photocopy of your child's primary insurance card	
Copy of Immunization Records New campers must submit a photocopy, Returning campers must submit a photocopy if immunizations have been updated	
Letter to Leader / Community Responsibilities Completed and signed by Camper	

Forms To Be Completed Online (see enclosed instructions)	Completed
Acknowledgement and Assumption of Risk Form	
Camper Information Form	
Arrival and Departure Travel Forms	
Payment / Account Form	